

Mary Brooks called the SPECIAL meeting of the West Des Moines Library Board of Trustees to order at 12:00 p.m. THIS MEETING WAS HELD ELECTRONICALLY. PUBLIC INPUT WAS MADE POSSIBLE IF ATTENDEES JOINED THE PRE-PUBLICIZED ZOOM MEETING. The format of this meeting was due to the State Public Health Emergency Declaration regarding Covid-19 and was conducted pursuant to Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds dated November 10, 2020.

<b>Board</b>	Mary Brooks <i>President</i>	Joe Pollpeter <i>Vice President</i>	Carol Grant <i>Secretary</i>	Melissa L. Gillespie	Bryan F. Myers	Ray Seidelman	Ann Warren
<b>Present</b>	electronically	electronically	electronically	electronically	electronically	electronically	electronically

<b>Staff</b>	Darryl Eschete <i>Library Director</i>	Susan Greenwood <i>Secretary</i>	Missy Brush <i>Senior HR Generalist</i>
<b>Present</b>	electronically	electronically	electronically

<b>Council</b>	Renee Hardman <i>Council Liaison</i>
<b>Present</b>	

Other Library and City staff attendees electronically via Zoom: Jenna Ehler, Jane Dodge

No public attendees via Zoom.

Discussion of information affecting library operations due to ongoing Covid-19 pandemic

Director Eschete shared that curbside continues to be an effective and popular method of providing materials to patrons. He suggested the Board provide their opinions on reopening for walk-in traffic. He noted that if the discussion goes in the direction of reopening that he would be interested in requiring masks like other local establishments and limiting to a lower gate count due to the smaller footprint caused by the renovation. Grant shared her feeling that the Library should reopen since schools have reopened, she agreed with requiring masks. Myers expressed agreement with Grant. Pollpeter agreed with reopening and suggested maybe a one- or two-week buffer where lobby only service would be provided and then reopening more widely. Warren shared that reopening would be great and suggested posting of mask policy without using the word mandate. Seidelman suggested a full reopening to avoid confusion about if the library is open, closed, or partially open. The group discussed reopening on January 11 with a capacity limit of 50 people. Director Eschete noted that the Library Administration team already has a follow-up meeting schedule to discuss the implementation of the recommendation, work on publicity and procedures.

Other Business:

The Board asked about the ability to meet in person on January 19 for the regular meeting. Greenwood responded that the Community Room is still unavailable for use due to quarantining of returning library materials and that no other meeting rooms are large enough to host the whole Board.

The meeting was adjourned at 12:47 p.m.

Respectfully submitted,

Attest,

Carol Grant, Secretary

Susan Greenwood, Library Administrative Secretary